



Sacramento Regional Transit District

BOARD MEETING NOTICE TO THE PUBLIC

In compliance with directives of the County, State, and Centers for Disease Control and Prevention (CDC), this meeting is live streamed and closed to the public. Temporary procedures are subject to change pursuant to guidelines related to social distancing and minimizing person-to-person contact.

**SacRT Board Meetings are being streamed live at
<http://iportal.sacrt.com/iapps/srtdbm/>**

Please check the Sacramento Metropolitan Cable Commission Broadcast Calendar - <https://sacmetroable.saccounty.net> for replay dates and times.

**Members of the public are encouraged to submit written public comments relating to the attached Agenda no later than 2:00 p.m. on the day of the Board meeting
at
Boardcomments@sacrt.com**

**Please place the Item Number in the Subject Line of your correspondence.
Comments are limited to 250 words or less.**



Sacramento Regional Transit District Agenda

BOARD MEETING
5:30 P.M., MONDAY, JANUARY 25, 2021
VIRTUAL MEETING

Website Address: www.sacrt.com

ROLL CALL — Directors Budge, Harris, Howell, Hume, Jennings, Kennedy, Nottoli, Schenirer, Serna, Valenzuela and Vice Chair Miller

Alternates: Directors Kozlowski, Nguyen, Sander and Schaefer

1. PLEDGE OF ALLEGIANCE

2. CONSENT CALENDAR

- 2.1 Motion: Approval of the Action Summary of December 14, 2020
- 2.2 Resolution: Authorizing the General Manager/CEO to Execute the Sacramento Transportation Authority Measure A Consolidated Transportation Service Agency Grant Agreement (B. Bernegger)
- 2.3 Resolution: Job Classification Pay Range Adjustments for Classifications within the Management and Confidential Employee Group (S. Valenton)
- 2.4 Resolution: Approving the Third Amendment to the Fiscal Year 2021 Capital Budget (B. Bernegger)
- 2.5 Resolution: Extending Emergency Family and Medical Leave Expansion Act Program through March 31, 2021 (S. Valenton)
- 2.6 Resolution: Delegating Authority to the General Manager to Sell and Transfer Two Vacant Parcels Located in Sacramento, CA at the Northeast Corner of Riverside Blvd. and Darnel Way (APN 017-0010-052) and the Southeast Corner of Riverside Blvd and San Mateo Way (APN 017-0010-050) to the City of Sacramento (B. Bernegger)
- 2.7 Resolution: Approving the Collaborative Bargaining Agreement with the American Federation of State, County and Municipal Employees, District Council 57, Local 146 for the Period of January 1, 2021 through December 31, 2024 (S. Valenton)
- 2.8 Resolution: Approving the Cooperative Agreement between the City of Sacramento for the Design and Construction of the R Street and 29th/30th Street Signalization Project (L. Ham)

- 2.9 Resolution: Approving Work Order No. 4 to the Contract for On-Call Real Estate Services with Paragon Partners, Ltd for the Folsom Double Track Project (B. Bernegger)
- 2.10 Resolution: Sole Brand Procurement of Exchange Licenses Only from SHI International Corp. under the Existing Microsoft Enterprise Enrollment Agreement and Volume Licensing Ratifying Execution of the Enterprise Enrollment and Volume Licensing Agreement (S. Valenton)

3. INTRODUCTION OF SPECIAL GUESTS

4. UNFINISHED BUSINESS

5. PUBLIC HEARING

6. PUBLIC ADDRESSES BOARD ON MATTERS NOT ON THE AGENDA*

7. NEW BUSINESS

- 7.1 Motion: Chair and Vice Chair of the SacRT Board of Directors for 2021 (C. Brooks/S. Valenton)
- 7.2 SacRT Board and Commission Appointments (C. Brooks/S. Valenton)
 - A. Motion: Appointing One Alternate Board Member to the Capitol Corridor Joint Powers Authority; and
 - B. Motion: Appointing One SacRT Board Member to the San Joaquin Regional Rail Commission Stations/Development Committee; and
 - C. Chair Appointment: Appointing One Board Member to the Elk Grove 2 x 2 Ad Hoc Committee; and
 - D. Chair Appointment: Appointing One Board Member to the Real Estate Ad Hoc Committee; and
 - E. Chair Appointment: Appointing One Board Member to the SacRT/Yolo County Transportation District Ad Hoc Committee.

8. GENERAL MANAGER'S REPORT

- 8.1 General Manager's Report
 - a. 2020 Caltrans Excellence in Transportation Award on Public Awareness
 - b. SacRT Meeting Calendar

9. REPORTS, IDEAS AND QUESTIONS FROM DIRECTORS, AND COMMUNICATIONS

10. CONTINUATION OF PUBLIC ADDRESSES BOARD ON MATTERS NOT ON THE AGENDA (If Necessary)

11. ANNOUNCEMENT OF CLOSED SESSION ITEMS

12. RECESS TO CLOSED SESSION

13. CLOSED SESSION

13.1 Conference with Legal Counsel
Pursuant to Gov. Code Section 54956.9
Existing Litigation

a. Hanson v. SacRT
Case Number 34-2018-00240424

b. Susan Sa v. SacRT
Case Number 34-2018-00239452

14. RECONVENE IN OPEN SESSION

15. CLOSED SESSION REPORT

16. ADJOURN

***NOTICE TO THE PUBLIC**

It is the policy of the Board of Directors of the Sacramento Regional Transit District to encourage participation in the meetings of the Board of Directors.

This agenda may be amended up to 72 hours prior to the meeting being held. An Agenda, in final form, is located by the front door of Regional Transit's building at 1400 29th Street, Sacramento, California, and is posted on the SacRT website.

The Regional Transit Board of Directors Meeting is being streamed live and videotaped. A replay of this meeting can be seen on Metrocable Channel 14. Please check the Metropolitan Cable Commission Broadcast Calendar at for replay dates and times.

Any person(s) requiring accessible formats of the agenda should contact the Clerk of the Board at 916/556-0456 or TDD 916/483-4327 at least 72 business hours in advance of the Board Meeting.

Copies of staff reports or other written documentation relating to each item of business referred to on the agenda are on SacRT's website, on file with the Clerk to the Board of Directors of the Sacramento Regional Transit District. Any person who has any questions concerning any agenda item may call the Clerk to the Board of Sacramento Regional Transit District.



STAFF REPORT

DATE: January 25, 2021
TO: Sacramento Regional Transit Board of Directors
FROM: Cindy Brooks, Clerk to the Board
SUBJ: APPROVAL OF THE ACTION SUMMARY OF DECEMBER 14, 2020

RECOMMENDATION

Motion to Approve.

**SACRAMENTO REGIONAL TRANSIT DISTRICT
BOARD OF DIRECTORS
BOARD MEETING
December 14, 2020**

ROLL CALL: Roll Call was taken at 6:00 p.m. PRESENT: Directors Budge, Harris, Hume, Jennings, Kennedy, Miller, Nottoli, Schenirer, Serna and Chair Hansen. Director Howell arrived at 6:09 p.m.

1. PLEDGE OF ALLEGIANCE

There was no Closed Session Report from the Special Closed Session held before the Open Session Meeting.

2. CONSENT CALENDAR

- 2.1 Motion: Approval of the Action Summary of October 26, 2020
- 2.2 Resolution: Delegating Authority to the General Manager/CEO to Execute a Reimbursement Agreement with the Sacramento Downtown Partnership for SacRT's Share of the Community Prosecution Program (L. Hinz)
- 2.3 Resolution: Award a Contract for Purchase of Grade Crossing Gate Mechanisms to Western-Cullen-Hayes, Inc. and Delegate Authority to the General Manager/CEO to Execute Amendments to Purchase Additional Grade Crossings as Funding Becomes Available (S. Arya/L. Ham)
- 2.4 Awarding Contracts for Real Estate Broker Services and Owner/Tenant Representation Services (T. Canfield/B. Bernegger)
 - A. Resolution: Delegating Authority to the General Manager/CEO to Award a Contract for Real Estate Broker Services and Owner/Tenant Representation Services to Newmark Knight and Frank, and
 - B. Resolution: Awarding Contract for Real Estate Broker Services and Owner/Tenant Representation Services to CBRE, Inc.
- 2.5 Resolution: Approving the Sacramento Regional Transit Board Meeting Calendar for 2021 (C. Brooks/S. Valenton)
- 2.6 Resolution: Awarding Contract to Purchase Zero Emission Buses from Gillig, LLC. (A. Kennedy/C. Alba)

- 2.7 Resolution: Awarding Contract for 2006 Orion Bus Refurbishment and CNG Tank Replacement Services to Complete Coach Works (A. Kennedy/C. Alba)
- 2.8 Resolution: Delegating Authority to the General Manager/CEO to Approve the Renewal of SacRT Employee Health and Welfare Benefits for 2021 (S. Booth/S. Valenton)
- 2.9 Resolution: Approving the Second Amendment the Personal Services Contract with Mark Lonergan (C. Flores/S. Valenton)
- 2.10 Resolution: Approving Work Order No. 8 to the Contract for On-Call Planning Support with WSP USA, Inc. (J. Boyle/L. Ham)
- 2.11 Resolution: Repeal Resolution 20-09-0099 and Ratify Execution of the Contract for Final Design Services for Rail Modernization 15-Minute Service to Folsom Project with AECOM Technical Services, Inc. (S. Arya/L. Ham)
- 2.12 Resolution: Approve the Project List for Funding under the Roadway Repair and Accountability Act State of Good Repair Program for Fiscal Year 2020 (E. Reitz/B. Bernegger)
- 2.13 Resolution: Repealing Resolution No. 20-10-0119 and Delegating Authority to the General Manager/CEO to Execute FY20-21 Caltrans Sustainable Communities Planning Grant for the Bus Stop Improvement Plan (B. Bernegger)
- 2.14 Resolution: Approving Caltrans Master Agreement (B. Bernegger)
- 2.15 Dos Rios - Sacramento Municipal Utility District Easements and Deed Transfer on SacRT Properties (B. Bernegger)
 - A. Resolution: Authorizing the General Manager/CEO to Convey Two Easements to the Sacramento Municipal Utility District for Pole Relocation Related to the Dos Rios Light Rail Station Constuction Project; and
 - B. Resolution: Authorizing the General Manager/CEO to Convey Two Parcels in Fee to the City of Sacramento Upon Completion of the Construction of the Dios Rios Light Rail Station
- 2.16 Resolution: Awarding a Contract for Federal Lobbying Services to Carpi & Clay, Inc. (D. Selenis)
- 2.17 Resolution: Approving the Second Amendment to the Fiscal Year 2021

Capital Budget Amendment (B. Bernegger)

- 2.18 Approving MCIMetro Access Transmission Services Corp Fiber Installation at Multiple SacRT Locations (B. Bernegger)
- A. Resolution: Approving MCIMetro Access Transmission Services Corp (DBA Verizon) Fiber Installation at S Street and 59th Street to Q Street and 69th Street ; and
 - B. Resolution: Approving MCIMetro Access Transmission Services Corp (DBA Verizon) Fiber Installation at Arden Way at Oxford Street; and
 - C. Resolution: Approving MCIMetro Access Transmission Services Corp (DBA Verizon) Fiber Installation at Beaumont Street and Arden Way
- 2.19 Resolution: Approving the First Amendment to the FY 20-21 Operating Budget (B. Bernegger)
- 2.20 Extending Emergency Paid Sick Leave, Authorizing Paid Administrative Leave, and Repealing Resolution No. 20-03-0020 and Replacing with a Resolution Increasing the Limit for Advance Sick Leave for Employees Exposed to COVID-19 Extending Emergency Sick Leave (S. Valenton)
- A. Resolution: Authorizing the General Manager/CEO to Extend the Emergency Paid Sick Leave Program Implemented Pursuant to the Families First Coronavirus Relief Act (FFCRA) Through March 31, 2021; and
 - B. Resolution: Repealing Resolution No. 20-03-0020 and Authorizing Advancing Sick Leave for Employees Afflicted with COVID-19; and
 - C. Resolution: Authorizing the Use of Paid Administrative Leave for Employee Required to Quarantine Pursuant to California Division of Occupational Safety and Health (CalOSHA) Regulations
- 2.21 Resolution: Conditionally Repealing Resolution No. 20-02-0008 and Conditionally Approving a Collective Bargaining Agreement for Operating Engineers, Local 3 (Administrative Employees Association) for the Terms of July 1, 2020 through June 30, 2025

The Clerk requested that the Board remove the words “conditionally” from the Resolution for Item 2.21 as the members of Operating Engineers, Local 3 ratified the Agreement earlier in the day.

The Clerk read into the record written public comments from the following:

Item 2.5 – Mike Barnbaum
Item 2.21 – Felix Huerta, Jr.

ACTION: APPROVED – Director Schenirer moved; Director Budge seconded approval of the consent calendar with a modification to the Resolution language for Item 2.21 to remove the words “conditionally.” Motion was carried by roll call vote. Ayes: Directors Budge, Harris, Hume, Jennings, Kennedy, Nottoli, Schenirer, Serna, Miller and Chair Hansen. Absent: Director Howell.

3. INTRODUCTION OF SPECIAL GUESTS

3.1 Resolution: Commending Steve Hansen (Vice Chair Miller)

Vice Chair Miller introduced the item and read a list of accomplishments that Chair Hansen have accomplished over 2020.

Directors Nottoli, Kennedy, Howell, Hume and Vice Chair Miller provided comments on Chair Hansen’s service with the District. Chair Hansen thanked the Board and Staff for working together and accomplishing so many of SacRT’s goals, noting that there is still more to do. General Manager Li expressed his gratitude for Chair Hansen’s leadership and accomplishments during his tenure at SacRT.

The Clerk read into the record public comment provided by Mike Barnbaum.

ACTION: APPROVED - Director Hume moved; Director Howell seconded approval of the item as written. Motion was carried by roll call vote. Ayes: Directors Budge, Harris, Howell, Hume, Jennings, Kennedy, Nottoli, Schenirer, Serna and Vice Chair Miller. Abstain: Chair Hansen.

3.2 Information: Recognizing and Thanking AmeriCorps National Civilian Community Corps Volunteers (D. Selenis)

ACTION: None – The item was introduced by Devra Selenis. Jason Lucas from AmeriCorps provided information on the AmeriCorps Team as well as an update on the work that the volunteers have completed during their time at SacRT.

Directors Hume, Nottoli, Jennings, Serna and Chair Hansen thanked the group for their work with SacRT, especially during this unusual year.

4. UNFINISHED BUSINESS

5. PUBLIC HEARING

6. PUBLIC ADDRESSES BOARD ON MATTERS NOT ON THE AGENDA

The Clerk read into the record public comments provided by:

Mike Barnbaum – Mr. Barnbaum provided information about the Yolo County Transportation District meeting occurring on December 14, 2020.

Barbara Stanton – Ms. Stanton asked the Board to consider using the ZOOM meeting platform for future meetings starting in 2021 so that the public can participate.

Chair Hansen asked staff to respond to the comments regarding accessibility of the SacRT Board meetings and encouraged staff to look at training or other platforms.

7. NEW BUSINESS

- 7.1 Intent Motion: Selection of the Chair and Vice Chair of the Sacramento Regional Transit Board of Directors for 2021 (C. Brooks/S. Valenton)

ACTION: APPROVED - Director Serna moved ; Director Hume seconded approval of the selection of Vice Chair Miller as Chair and Director Kennedy as Vice Chair of the SacRT Board for 2021. Motion was carried by roll call vote. Ayes: Directors Budge, Harris, Howell, Hume, Jennings, Kennedy, Nottoli, Serna, Miller and Chair Hansen. Absent: Director Schenirer.

- 7.2 Resolution: Receive and File the Comprehensive Annual Financial Report, Reports on Compliance and Internal Controls as Required by Uniform Guidance and the Transportation Development Act Report to the Board of Directors for the Fiscal Year Ended June 30, 2020 and Designate \$3,692,795 and \$9,100,000 to SacRT's Operating Reserve and Working Capital Reserve, Respectively (B. Bernegger)

Chair Hansen noted that when he joined the Board, SacRT was using their reserves and is very happy to see that SacRT has now been able to add to the reserves.

Mr. Li thanked the external auditors for their work and professionalism, as well as the Finance team for their diligence.

ACTION: APPROVED - Director Budge moved; Director Kennedy seconded approval of the item as written. Motion was carried by roll call vote. Ayes: Directors Budge, Harris, Howell, Hume, Jennings, Kennedy, Nottoli, Serna, Miller and Chair Hansen. Absent: Director Schenirer.

- 7.3 Resolution: Streetcar Update and Approving the Memorandum of Understanding between the SacRT and the City of West Sacramento as the Framework for Developing and Operating and Maintenance Agreement for the Downtown Riverfront Streetcar Project (L. Ham)

Laura Ham provided a history of the Streetcar project and summarized the item.

Director Harris read a statement from City of Sacramento Public Works Staff regarding a their difference of opinion regarding the City of Sacramento's contribution to the project, and that the Memorandum of Understanding does not substitute for the annexation of West Sacramento into SacRT, or for an Operating & Maintenance (O&M) Agreement as required by the September 14th conditional approval. Director Harris stated that he cannot support this item.

Director Howell wanted to know if there was a date by which the agreement needs to be executed, and whether SacRT could get more people to support the Project by that date. Ms. Ham indicated that the O&M Agreement would need to be approved by the entering into the Small Starts Agreement with the Federal Transit Administration, which is estimated to occur around September 2021.

Chair Hansen encouraged the staff to reach out to the new Mayor in West Sacramento and the City Manager to see if there are any other questions that need to be answered. Chair Hansen noted that the City of Sacramento has 3 new Councilmembers who may want briefings on this project.

ACTION: APPROVED - Director Serna moved; Chair Hansen seconded approval of the item as written. Motion was carried by roll call vote. Ayes: Directors Jennings, Kennedy, Nottoli, Serna, Miller and Chair Hansen. Noes: Directors Budge, Harris and Hume. Absent: Director Howell and Schenirer.

7.4 Information: Transit Oriented Development/Surplus Property Update (B. Bernegger)

Chair Hansen thanked Traci Canfield and Renee Nielson for drafting the report. Mr. Bernegger also thanked Ms. Canfield and Ms. Nielson for their work on this project.

8. GENERAL MANAGER'S REPORT

8.1 General Manager's Report

- a. SacRT/California Transit Association 2021 Annual Conference
- b. Quarterly Financial Report – 1st Quarter
- c. Capital Facility Needs Report – Ad Hoc Real Estate Committee Report
- d. Sacramento Placerville Transportation Corridor JPA (November 2) - (Budge)
- e. Capitol Corridor JPA Meeting (November 18) Report – (Miller)
- f. San Joaquin JPA Meeting (November 20) Report – (Hume)
- g. SacRT Meeting Calendar

General Manager Li acknowledged and thanked the members of Operating Engineers, Local 3 and their Business Representative, Felix Huerta, for their strong leadership and

December 14, 2020 Action Summary Page 6 of 8

for their participation in reaching a five-year agreement.

Mr. Li provided a recap of SacRT's first quarter Fiscal Year (FY) 2021 financial performance noting that SacRT ended the quarter with an operating surplus, although ridership was down due to COVID. He also provided a FY 21 budget update noting that the CARES Act funding has allowed SacRT to defer \$34 million regular preventative maintenance funding to FY 22. SacRT has also incurred some additional COVID related costs and staff expects to receive FEMA funds to cover some or all of this cost.

Mr. Li noted that a Capital Facility Needs Presentation was in the Board package for information.

Mr. Li highlighted that 15 or 17 Measures were supported for public transit during the election in November. For 2020, 47 out of 53 Measures also passed. The Sacramento Transportation decided not to move forward with the Measure A expenditure plan.

Mr. Li noted that the California Transportation Commission approved 2 SacRT grants, totaling \$34 million in funding, that support the Light Rail modernization project (new low floor light rail trains, station upgrades and renovations along the Blue Line, and improvements to the Watt/I-80 transfer center); and the Sacramento Transportation Authority approved nearly \$9 million in funding to SacRT's senior and disabled service.

Mr. Li indicated that Caltrans has notified SacRT that SacRT is the recipient of the 2020 Caltrans Excellence in Transportation Award for its Public Awareness Campaigns.

Mr. Li shared two videos produced by the SacRT Marketing Department – The first video promotes the California Transit Association's (CTA) upcoming conference in 2021, noting that SacRT will be the host for this conference. The second video was a Holiday video for all.

Chair Hansen and Director Kennedy complimented staff on the production of the CTA video.

No further comments were provided on the JPA Meeting summaries.

9. REPORTS, IDEAS AND QUESTIONS FROM DIRECTORS, AND COMMUNICATIONS

Director Serna noted that the Board of Supervisors will acknowledge the County's public healthcare workers with a Resolution from the Board of Supervisors during the week of December 14th, and asked Mr. Li if it would be possible to have a bus/train that could offer thanks to Sacramento County's public health personnel.

Chair Hansen wished everyone well as the agency moves forward.

10. CONTINUATION OF PUBLIC ADDRESSES BOARD ON MATTERS NOT ON

THE AGENDA (If Necessary)

11. **ANNOUNCEMENT OF CLOSED SESSION ITEMS**
12. **RECESS TO CLOSED SESSION**
13. **CLOSED SESSION**
14. **RECONVENE IN OPEN SESSION**
15. **CLOSED SESSION REPORT**
16. **ADJOURN**

As there was no further business to be conducted, the meeting was adjourned at 7:07 p.m.

STEVE MILLER, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Cindy Brooks, Assistant Secretary



STAFF REPORT

DATE: January 25, 2021
TO: Sacramento Regional Transit Board of Directors
FROM: Brent Bernegger, VP, Finance/CFO
SUBJ: AUTHORIZE THE GM/CEO TO SIGN THE SACRAMENTO
TRANSPORTATION AUTHORITY MEASURE A CONSOLIDATED
TRANSPORTATION SERVICE AGENCY (CTSA) GRANT AGREEMENT

RECOMMENDATION

Adopt the Attached Resolution.

RESULT OF RECOMMENDED ACTION

Approval of the attached Resolution will authorize the General Manager/CEO to sign the Sacramento Transportation Authority (Authority) Measure A Consolidated Transportation Service Agency (CTSA) Grant Agreement. The agreement will provide for the transfer by the Authority to Entity of Measure 'A' sales tax revenue from the Consolidated Transportation Services Agency Program for the Projects described in Section 2 of the agreement.

FISCAL IMPACT

The agreement allocates \$8,600,000 for expenditure on the Projects described in section 2 of the agreement. This sum is available to SacRT to be expended prior to June 30, 2024. No additional funds are provided under this agreement.

DISCUSSION

In 2004, the electors of Sacramento County approved, by two-thirds vote, sales tax Measure 'A' and Authority Ordinance No. 04-01 ("the Measure A Ordinance"). The Measure A Ordinance includes the "Sacramento County Transportation Expenditure Plan 2009-2039" (the "Expenditure Plan"). The Expenditure Plan provides for the allocation of "an average of 4.5% of the sales tax revenues collected over the life of the tax to support the Consolidated Transportation Services Agency (CTSA)." The CTSA Board of Directors has authorized the Agency's Executive Director to enter into an agreement with SacRT consistent with the CTSA requirement of the Expenditure Plan. The agreement provides that SacRT will be entitled to receive \$8.6 million in CTSA funds to be allocated to SacRT through June 30, 2024, and updates the list of projects this funding is to be expended on.

RESOLUTION NO. 21-01-0001

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

January 25, 2021

AUTHORIZE THE GM/CEO TO SIGN THE SACRAMENTO TRANSPORTATION AUTHORITY MEASURE A CONSOLIDATED TRANSPORTATION SERVICE AGENCY (CTSA) GRANT AGREEMENT

WHEREAS, in 2004, the electors of Sacramento County approved, by two-thirds vote, sales tax Measure 'A' and Authority Ordinance No. 04-01 ("the Measure A Ordinance"); and

WHEREAS, the Measure A Ordinance includes the "Sacramento County Transportation Expenditure Plan 2009-2039" (the "Expenditure Plan"); and

WHEREAS, the Expenditure Plan provides for the allocation of "an average of 4.5% of the sales tax revenues collected over the life of the tax [to] support the Consolidated Transportation Services Agency"; and

WHEREAS, the Authority Board of Directors has authorized the Authority's Executive Director to enter into an agreement with Sacramento Regional Transit District consistent with the Consolidated Transportation Services Agency requirement of the Expenditure Plan.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Agreement between the Sacramento Transportation Authority, therein referred to as "Authority", and the Sacramento Regional Transit District (SacRT), therein referred to as "Entity", wherein Authority agrees to provide SacRT with \$8.6 million in Measure A funds allocated in the Expenditure Plan to the Consolidated Transportation Services Agency, to be drawn down by June 30, 2024, is hereby approved.

THAT, the General Manager/CEO is hereby authorized and directed to execute said Agreement.

STEVE MILLER, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Cindy Brooks, Assistant Secretary



STAFF REPORT

DATE: January 25, 2021
TO: Sacramento Regional Transit Board of Directors
FROM: Shelly Valenton, VP, Integrated Services and Strategic Initiatives
SUBJ: JOB CLASSIFICATION PAY RANGE ADJUSTMENT FOR CLASSIFICATIONS WITHIN THE MANAGEMENT AND CONFIDENTIAL EMPLOYEE GROUP (MCEG)

RECOMMENDATION

Adopt the Attached Resolution.

RESULT OF RECOMMENDED ACTION

If approved, then the pay ranges for classifications within MCEG will be increased by 3% annually from Calendar Year 2021 through 2025.

FISCAL IMPACT

The impact for the remainder of Fiscal Year 20-21 is negligible at \$757. The impact for Fiscal Year 21-22 is estimated to be \$27,700. The impact in years thereafter will depend upon attrition, future hiring and staffing levels. By limiting the pay range increases to the same 3% as annual anniversary increases, those changes will be assumed in each budget year projection.

DISCUSSION

Section 7.03 of the Personnel Policy Manual (PPM) provides, "Pay ranges may be adjusted periodically in consideration of economic trends, competitive ranges of other similarly situated employers, recruitment and retention challenges, and/or relevant factors as determined by the General Manager/CEO or designee." Prior to the Board's adoption of the PPM effective July 1, 2019, the Personnel Rules and Procedures provisioned annual range changes, based upon an external index, for classifications designated to the Administrative Employees Association (AEA) and to the unrepresented Management and Confidential Employee Group (MCEG). In adopting the language cited above in the PPM, the Board authorized the General Manager/CEO to identify under what circumstances it would be appropriate to recommend increases to the pay ranges for the unrepresented employees. Following certification of Operating Engineers, Local 3 in May 2019 to represent the AEA employees, their wages became subject to collective bargaining.

Pursuant to Section 7.04 of the PPM, individual employees in MCEG designated classifications have continued to be eligible, based upon satisfactory performance, for 3%

anniversary pay increases not to exceed the maximum for their respective pay ranges. However, the pay ranges themselves have not been modified since January 1, 2019.

There are currently 90 employees in MCEG designated classifications. Without an increase to the pay ranges, five individuals have reached the maximum pay for their pay range and are not able to receive any future annual pay increases. An additional 14 employees are paid less than 6% below the maximum for their respective ranges. Without increases to the ranges, assuming the 3% anniversary increases within range, they will “top out” before the end of Fiscal Year 2023. By scheduling 3% range increases each January for the MCEG designated classifications, those employees would be eligible for annual pay increases of 3% and would not be disadvantaged by topping out against a static pay range due to their longevity with SacRT.

By comparison, pursuant to applicable collective bargaining agreements, SacRT employees in the AFSCME Supervisory bargaining unit and the OE3 bargaining unit receive 3% anniversary increases not to exceed the top of the range and the pay ranges are scheduled to be increased by 3% each January 1. In a separate action on the agenda for January 25, 2021, the Board is being asked to approve a successor collective bargaining agreement for the AFSCME Admin/Tech bargaining unit which contains identical provisions. Staff recommends approving the 3% annual pay range increases for the classifications designated as MCEG through January 2025. This would serve to provide such increases over the same period of time as the Board approved on December 14, 2020 in the new collective bargaining agreement for the Administrative Employees represented by Operating Engineers, Local 3, the group with whom the MCEG employees historically have been most closely aligned for purposes of pay and benefits.

Staff recommends the Board approve the attached Resolution.

RESOLUTION NO. 21-01-0002

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

January 25, 2021

**JOB CLASSIFICATION PAY RANGE ADJUSTMENT FOR CLASSIFICATIONS
WITHIN THE MANAGEMENT AND CONFIDENTIAL EMPLOYEE GROUP (MCEG)**

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT the pay ranges for job classifications designated as MCEG be increased by 3%, effective January 1, 2021, and on each January 1 thereafter through and including January 1, 2025.

STEVE MILLER, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Cindy Brooks, Assistant Secretary



STAFF REPORT

DATE: January 25, 2021
TO: Sacramento Regional Transit Board of Directors
FROM: Brent Bernegger, VP, Finance/CFO
SUBJ: THIRD AMENDMENT TO FISCAL YEAR 2021 CAPITAL BUDGET

RECOMMENDATION

Adopt the Attached Resolution.

RESULT OF RECOMMENDED ACTION

Approval of Amendment #3 would increase the FY 21 Capital Budget by \$7,623,000 for various Capital projects as outlined below and allows staff to request additional federal, state and/or local funding to complete the project.

FISCAL IMPACT

Approval of Amendment #3 would increase the FY 21 Capital Budget by \$7,623,000 for various capital projects as outlined below. This action does not imply funding is available for the projects; however, without approval, requesting funding for the projects is not authorized.

DISCUSSION

The original FY 21 Capital Budget was \$195,819,125. The first amendment approved by the Board in October increased the capital budget by \$6,626,733 to \$202,445,858. The second amendment approved by the Board in December increased the capital budget by \$872,154 to \$203,318,012. The third amendment presented today will increase the capital budget by \$7,623,000 to \$210,941,012.

SacRT's annual budgeting process includes Board adoption of a budget that reflects SacRT's expected funding at the time of preparation. Periodically, changes to funding sources, funding amounts, or SacRT's priorities require revisions to the budget. Staff has identified necessary revisions as described below.

- J Palo Alto Core Firewall Replacement (T068) - \$123,000
 Replace the current Palo Alto Core Firewall which has reached the end of its useful life. This project includes the purchase of new hardware and software and will help to protect the agency from outside cyber attackers.

J Connect Card Version 2.0 (T067) - \$7,500,000

Throughout the entire six-county SACOG Region, fare media software and hardware upgrade for transit agencies throughout the SACOG region including: SacRT, YoloBus, E-Tran, Roseville Transit, El Dorado Transit, South County Transit, Yuba Sutter Transit, and Placer County Transit. The amount shown is a preliminary estimate of the project costs. Staff will work with the various agencies and SACOG over the next few months to refine this estimate.

RESOLUTION NO. 21-01-0003

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

January 25, 2021

THIRD AMENDMENT TO FISCAL YEAR 2021 CAPITAL BUDGET

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Board hereby approves the Third Amendment to the Fiscal Year 2021 Capital Budget, as set out in Exhibit A.

STEVE MILLER, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Cindy Brooks, Assistant Secretary

Exhibit A: Summary of Amendment #3 changes to FY21 Capital Budget

ID	Project Name	FY21 Budget	FY21 Budget - with Amend 1	FY21 Capital Budget Change				Fund Source	
				FY21 Capital Budget Change	Federal	State	Local		TBD
T068	Palo Alto Core Firewall Replacement	0	123,000	123,000	0	0	0	123,000	TBD.
T067	Connect Card Version 2.0	0	7,500,000	7,500,000				7,500,000	TBD.
		\$ -	\$ 7,623,000	\$ 7,623,000	\$ -	\$ -	\$ -	\$ 7,623,000	



STAFF REPORT

DATE: January 25, 2021
TO: Sacramento Regional Transit Board of Directors
FROM: Shelly Valenton, VP, Integrated Services and Strategic Initiatives
SUBJ: EXTENDING THE EMERGENCY FAMILY AND MEDICAL LEAVE EXPANSION ACT PROGRAM THROUGH MARCH 31, 2021

RECOMMENDATION

Adopt the Attached Resolution.

RESULT OF RECOMMENDED ACTION

Effective April 2, 2020, the Federal Government implemented the Families First Coronavirus Relief Act (FFCRA) and required certain employers to provide up to 80 hours of Emergency Paid Sick Leave (EPSL) and Emergency Family and Medical Leave Expansion Act (EFMLEA) to employees who met one or more of the 5 criteria related to COVID-19. The FFCRA also afforded employees additional leave of 10 workweeks under the EFMLEA due to school closure or distance learning or childcare provider unavailability or closure. Additionally, on March 23, 2020, the Board adopted a Resolution authorizing advancing sick leave credits to employees who do not have adequate accrued sick leave to cover time off related to those criteria.

The FFCRA mandate expired on December 31, 2020 and Congress did not extend the mandate, but only the tax credit allowing employers to continue offering FFCRA leave on a voluntary basis. The tax credit incentive only affects private sector employers subject to paying business income taxes leaving public sector employers such as SacRT to determine whether to extend the leaves at their own discretion. On December 14, 2020, the Board authorized the extension of EPSL through March 31, 2020. To help ease the burden on SacRT employees who are faced with the challenges of childcare during the pandemic, staff is recommending that the Board also authorize continued availability of EFMLEA through March 31, 2021.

Following previous guidelines from the Federal Government for EFMLEA, if EFMLEA were extended, SacRT would be required to compensate employees at 2/3rds of employee's normal rate of pay, up to \$200 per day, for the time off work. Employees may use accrued personal leave credits to supplement that amount and receive their normal pay. Staff is recommending that the Board authorize employees who have not exhausted their EFMLEA entitlement to continue to be able to use EFMLEA for up to 10 workweeks from January 1, 2021 through March 31, 2021, following the previous guidelines.

FISCAL IMPACT

The fiscal impact of extending EFMLEA for an additional three months will depend on the number of employees who request to use such time. To date, 97 employees have used EFMLEA. Only those employees who have not used the balance of leave under their EFMLEA entitlement will be eligible to take the extended EFMLEA leave during the extended period and only up to 10 workweeks.

Because current budget allocations assume employees will receive full pay each work week, there is no direct fiscal impact for paying these employees the reduced amount for EFMLEA plus their supplemental leave. Depending on the number of people who avail themselves of the extension, there is a potential fiscal impact as a result of overtime expense to cover the work of those employees on EFMLEA. Such cost would be covered by the approved FY 20-21 Operating Budget.

DISCUSSION

As the spread of COVID-19 continues to increase, schools remain closed for in-person classroom learning and childcare providers are also closed or unavailable, our employees continue to struggle to balance work and provide care to their children. Since the FFCRA mandate expired on December 31, 2020 and the Federal Government did not mandate the extension of EPSL and EFMLEA, staff recommends that the Board authorize a continuation of EFMLEA from January 1, 2021 through March 31, 2021. This will provide employees who are required to provide childcare on or after January 1, 2021 the same initial paid leave that employees who needed the leave prior to that date have received or employees who had not exhausted their EFMLEA leave as of December 31, 2020.

Staff recommends the Board approve the attached Resolution.

RESOLUTION NO. 21-01-0004

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

January 25, 2021

EXTENDING THE EMERGENCY FAMILY AND MEDICAL LEAVE EXPANSION ACT PROGRAM THROUGH MARCH 31, 2021

WHEREAS, under the Families First Coronavirus Relief Act implemented by the Federal Government on April 2, 2020, employers like SacRT were required to provide up to 10 workweeks of Emergency Family Medical Leave Expansion Act (“EFMLEA”) leave to employees who qualify for COVID related leave due to school and childcare closures; and

WHEREAS, a number of SacRT employees have taken at least a portion of their EFMLEA entitlements; and

WHEREAS, the Federally mandated EFMLEA program expired on December 31, 2020, the Federal Government did not extend the mandate, leaving the decision to continue to provide the benefits at the discretion of the employer; and

WHEREAS, the COVID-19 Pandemic continues to significantly affect the Sacramento region, including a significant number of SacRT employees and their families; and

WHEREAS, as the number of employees affected by COVID-19 continues to climb, SacRT wants to ensure that employees can continue to avail themselves of the leave previously provided under the FFCRA.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Board hereby authorizes the General Manager/CEO to continue the benefits provided under EFMLEA from January 1, 2021 through March 31, 2021, on the terms and conditions set forth in the FFCRA.

THAT, SacRT employees who have not exhausted all of the 10 workweeks of their EFMLEA entitlement and who meet all other eligibility requirements will be entitled to take any unused time remaining on their 10-workweek entitlement, up to 10 workweeks of EFMLEA during the period of the extension.

THAT, if the State or Federal Governments enact any other COVID-19 leave entitlement programs before March 31, 2021, the extension of the EFMLEA program authorized hereunder will be repealed immediately and this Resolution will have no further effect or validity.

STEVE MILLER, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Cindy Brooks, Assistant Secretary



STAFF REPORT

DATE: January 25, 2021

TO: Sacramento Regional Transit Board of Directors

FROM: Brent Bernegger, VP, Finance/CFO

SUBJ: AUTHORIZE THE SACRAMENTO REGIONAL TRANSIT GENERAL MANAGER/CEO TO SELL AND TRANSFER TWO VACANT PARCELS TO THE CITY OF SACRAMENTO (SAN MATEO/DARNEL WAY) - (APN 017-0010-050 AND APN 017-0010-052)

RECOMMENDATION

Adopt the Attached Resolution.

RESULT OF RECOMMENDED ACTION

If the Board approves this action, it will grant authority to the General Manager/CEO to enter into one or more purchase and sale agreements with the City of Sacramento for disposition of two parcels by sale and transfer to the City of Sacramento in consideration of the City paying SacRT the fair market value of the two vacant parcels located in Sacramento, CA at the northeast corner of Riverside Blvd. and Darnel Way (APN 017-0010-052) and the southeast corner of Riverside Blvd and San Mateo Way (APN 017-0010-050) as part of a City improvement project.

FISCAL IMPACT

SacRT has been offered a purchase price from the City of Sacramento equal to the appraised value determined by an independent appraiser (9/11/2020 by Pattison and Associates, an independent third-party appraisal company).

- \$325,000 for APN 017-0010-052
- \$250,000 for APN 017-0010-050

Note: In addition, SacRT will save costs on annual maintenance and insurance associated with maintaining ownership of these parcels. The City will pay for all the costs for the transaction.

DISCUSSION

Both properties are zoned R-1 (single family residential) and are slightly less/more than one (1) acre each. They are vacant and part of the Old Meadowview Corridor that SacRT acquired from Southern Pacific in 1984 for a potential light rail line. After selecting another corridor for light rail, the Board declared this property excess.

These parcels are critical access points and parking for the Del Rio Trail project to turn the abandoned rail line into bike and walking trails. This project will allow for

improvements such as paved areas, lighting, trails and City upkeep to these locations, an area that is currently not being used in its highest and best capacity. The result will be better walkability and access to transit stops, along with improved safety and beautification of the area.

The City is acquiring the parcels following the Uniform Relocation Assistance and Real Property Acquisition Policies Act for transportation projects and is offering fair market value. Because the parcel is being sold to the City for the City's use, this transaction is exempt from the disposition requirements of the Surplus Land Act.

RESOLUTION NO. 21-01-0005

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

January 25, 2021

AUTHORIZE THE SACRAMENTO REGIONAL TRANSIT GENERAL MANAGER/CEO TO SELL AND TRANSFER TWO VACANT PARCELS TO THE CITY OF SACRAMENTO (SAN MATEO/DARNEL WAY) - (APN 017-0010-050 AND APN 017-0010-052)

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Board hereby authorizes the General Manager/CEO to enter into a Purchase and Sale Agreement with the City of Sacramento ("City") whereby Sacramento Regional Transit District (SacRT) agrees to sell and City agrees to purchase two parcels owned by SacRT known as APN 017-0010-050 and APN 017-0010-052 for the purchase price of \$575,000 for both parcels, which will be used for the City's Del Rio Trail Project.

THAT, the General Manager/CEO is hereby authorized to execute any and all agreements, transfer documents, deeds, permits, or any and all documents necessary to effectuate the sale and transfer to the City of both parcels.

STEVE MILLER , Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Cindy Brooks, Assistant Secretary



STAFF REPORT

DATE: January 25, 2021

TO: Sacramento Regional Transit Board of Directors

FROM: Shelly Valenton, VP, Integrated Services and Strategic Initiatives

SUBJ: APPROVING A COLLECTIVE BARGAINING AGREEMENT FOR AMERICAN FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES, DISTRICT COUNCIL 57, LOCAL 146, ADMINISTRATIVE/TECHNICAL UNIT FOR THE TERM OF JANUARY 1, 2021 THROUGH DECEMBER 31, 2024

RECOMMENDATION

Adopt the Attached Resolution.

RESULT OF RECOMMENDED ACTION

If approved by the Board of Directors, SacRT and American Federation of State, County, and Municipal Employees District Council 57, Local 146, Administrative/Technical Unit (AFSCME) would enter into a four-year Collective Bargaining Agreement covering all wages, hours, and working conditions for bargaining unit employees.

FISCAL IMPACT

The costs associated with the Agreement have been incorporated into the FY 2021 budget.

DISCUSSION

Representatives of the Sacramento Regional Transit District (SacRT) and the American Federation of State, County and Municipal Employees, Local 146, Administrative/Technical Unit have negotiated a Collective Bargaining Agreement (CBA) for employees in various classifications in the AFSCME Administrative/Technical unit. The negotiating teams reached tentative agreement for a full and complete settlement of issues opened for negotiation, subject to ratification and approval by the bargaining unit employees and the SacRT Board of Directors.

The CBA provides a competitive, fair and equitable total compensation package for employees while maintaining fiscal responsibility based upon important compromises on the part of each party, including:

1. Term of Agreement: 4 years from January 1, 2021 through December 31, 2024.

2. Wage/Salary Package:

-) Reduces annual anniversary date increases from 5% to 3%, not to exceed the maximum for the classification salary range.
-) Provides for 3% increases to the salary ranges on January 1, 2021, January 1, 2022, January 1, 2023 and January 1, 2024.

3. Overtime Compensation

-) Currently, overtime is paid on a daily basis, when employees work over 8 hours in a day. Under the new agreement, overtime wages would be paid only when: (1) the number of hours actually worked; plus (2) the number of hours of paid scheduled time off (e.g. planned vacation) exceed 40 hours in a work week.
-) Any unscheduled paid or unpaid leave will be excluded from the calculation of the 40 hours.

4. Sick Leave Accrual Cap and Sell Back

-) Phased reduction in sick leave accrual cap over the four years of the agreement from the current unlimited accrual to 480 hours maximum accrual in 2024.
-) Eliminates sell back for cash of leave credits in excess of 480 hours at the end of 2021, permitting conversion only to deferred compensation contribution thereafter.

On Wednesday, January 13, 2021, the AFSCME Administrative Technical Unit voted to ratify this collective bargaining agreement.

Staff recommends approval of the collective bargaining agreement and adoption of the attached Resolution.

RESOLUTION NO. 21-01-0006

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

January 25, 2021

**APPROVING A COLLECTIVE BARGAINING AGREEMENT FOR AMERICAN
FEDERATION OF STATE, COUNTY AND MUNICIPAL EMPLOYEES, DISTRICT
COUNCIL 57, LOCAL 146, ADMINISTRATIVE/TECHNICAL UNIT FOR THE TERM
OF JANUARY 1, 2021 THROUGH DECEMBER 31, 2024**

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the labor contract settlement terms between Sacramento Regional Transit (SacRT) and AFSCME, Local 146, Administrative/Technical Unit (AFSCME), establishing compensation, benefits, retirement, and other terms and conditions of employment for members of the AFSCME bargaining unit, for the period of January 1, 2021 through December 31, 2024, are approved.

THAT, the General Manager/CEO is hereby authorized to bind SacRT to a Collective Bargaining Agreement (CBA) with AFSCME, establishing compensation, benefits, and other terms and conditions for employees.

THAT, the General Manager/CEO is hereby authorized to execute the CBA on behalf of SacRT to implement the terms.

STEVE MILLER, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Cindy Brooks, Assistant Secretary



STAFF REPORT

DATE: January 25, 2021
TO: Sacramento Regional Transit Board of Directors
FROM: Laura Ham, VP, Planning and Engineering
SUBJ: APPROVING THE COOPERATIVE AGREEMENT BETWEEN CITY OF SACRAMENTO AND SACRAMENTO REGIONAL TRANSIT DISTRICT FOR THE DESIGN AND CONSTRUCTION OF THE R STREET AND 29TH/30TH STREET SIGNALIZATION PROJECT

RECOMMENDATION

Adopt the Attached Resolution.

RESULT OF RECOMMENDED ACTION

The recommended action will approve the Cooperative agreement between the City of Sacramento (City) and Sacramento Regional Transit (SacRT) for the design and construction of the R Street and 29th/30th Street Signalization Project.

FISCAL IMPACT

The fiscal impact to SacRT is \$314,000, which SacRT would commit under the Agreement to contribute to help fund the local share of the Project cost. This will be funded with new Measure A, CTSA funds that were recently approved by the STA during December of 2020.

DISCUSSION

The R Street and 29th/30th Street Signalization Project (“Project”) is the result of a grassroots effort from the community to bring attention to the unsignalized crossings at the 29th Street Light Rail Station. The City of Sacramento and SacRT have evaluated a range of potential improvements at these two intersections and have determined that signalization is the best alternative to address the safety concerns for pedestrians and transit riders while minimizing operational impacts to automobile traffic and light rail operations.

The 29th Street Light Rail Station is located on R Street underneath the Capital City Freeway and is bounded to the west by 29th Street and to the east by 30th Street. These two streets form a one-way arterial couplet on either side of the freeway with three lanes each, posted speed limits of 30 mph, and average daily traffic of around 8,000 vehicles. A significant amount of transit-oriented land use has developed near this station which will be enhanced by improving these two intersection crossings by adding signals. The four blocks immediately adjacent to the station include Mercy Medical Group, Caltrans Division of Engineering Services, Cadence Academy Preschool,

Midtown Market, Sacramento County Department of Human Assistance, and the Sacramento Natural Foods Co-op. This assortment of medical services, employment centers, social services, and grocers will benefit from a direct, signalized connection to the light rail station. The signalization of these two intersections has been requested by community members, local business owners, the Society for the Blind, the Sacramento Regional Transit Mobility Advisory Council, and Paratransit, Inc.

The Project scope includes, but may not be limited to: construction of pedestrian actuated traffic signals at the intersections of R Street and 29th/30th Street, bulb-outs to reduce pedestrian crossing distances, drainage improvements necessitated by the proposed changes to the existing curb and gutter, signal preemption for outbound and inbound light rail trains, and construction of new signal gates. The exact scope and limits of work may change as the design is refined.

The City of Sacramento Staff has recommended the submittal of a joint grant application to the Sacramento Area Council of Governments (SACOG) to secure funding to improve the safety of pedestrians traveling to and from the 29th Street light rail station. The project agreement was approved by the Sacramento City Council on December 8, 2020. The City and SacRT desire to maximize the federal reimbursement for all project expenses, and mutually agree that the cost of the Project not covered by grants will be shared equally by both parties.

Under the Agreement, City and SacRT will equally share all local project expenses that are not covered by the grant. City will be responsible for any cost overruns. The total estimated project cost is \$3,750,000. The local funding requirement for the project is estimated at \$628,000. SacRT will contribute 50%, or \$314,000, and City will contribute 50%, or \$314,000. These amounts will be allocated by each entity only if the federal grant funds are programmed through the 2020 Sacramento Area Council of Governments (SACOG) Regional Funding round. The SACOG grant request is estimated to be \$3,436,000.

The proposed new agreement would allow SacRT to partner with the City of Sacramento for the grant application, and improve the signalization at 29th and 30th Crossing location once the project is complete.

RESOLUTION NO. 21-01-0007

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

January 25, 2021

APPROVING THE COOPERATIVE AGREEMENT BETWEEN CITY OF SACRAMENTO AND SACRAMENTO REGIONAL TRANSIT DISTRICT FOR THE DESIGN AND CONSTRUCTION OF THE R STREET AND 29TH/30TH STREET SIGNALIZATION PROJECT

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Cooperative Agreement between City of Sacramento, therein referred to as "Sacramento" and Sacramento Regional Transit District, therein referred to as "SacRT", for the design and construction of the R Street and 29th/30th Street Signalization Project, wherein the parties agree to jointly apply for a grant and agree to provide an equal share of the local match, is hereby approved.

THAT, the General Manager/CEO is hereby authorized and directed to execute said Cooperative Agreement.

STEVE MILLER, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Cindy Brooks, Assistant Secretary



STAFF REPORT

DATE: January 25, 2021
TO: Sacramento Regional Transit Board of Directors
FROM: Brent Bernegger, VP, Finance/CFO
SUBJ: APPROVING WORK ORDER NO. 4 TO THE CONTRACT FOR ON-CALL REAL ESTATE SERVICES WITH PARAGON PARTNERS LTD. FOR THE FOLSOM DOUBLE TRACK PROJECT

RECOMMENDATION

Adopt the Attached Resolution.

RESULT OF RECOMMENDED ACTION

Execute Work Order to assist SacRT in acquiring the property interests needed to complete the Folsom Double Track Project.

FISCAL IMPACT

The not-to-exceed amount for the Work Order is \$160,077.08 under Capital Project #R359. This project is included in the FY20-21 Capital Budget and has Congestion Mitigation and Air Quality (CMAQ) funding available to cover the expenditures.

DISCUSSION

The Folsom Double Track Project has funding to design, environmentally clear and obtain necessary right of way for two side tracks near Hazel Avenue and Glenn Drive. On January 13, 2020, the Board approved Resolution No. 20-01-0003 adopting a Mitigated Negative Declaration for the Project.

On February 1, 2019, SacRT executed a contract with Paragon Partners Ltd. to provide On-Call Real Estate Services for a 5-year term. The scope of work for this Work Order includes coordination of the potential acquisition of portions of nine parcels, appraisal services, and title and escrow services. The not to exceed amount for the scope of work is \$160,077.08.

RESOLUTION NO. 21-01-0008

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

January 25, 2021

APPROVING WORK ORDER NO. 4 TO THE CONTRACT FOR ON-CALL REAL ESTATE SERVICES WITH PARAGON PARTNERS LTD. FOR THE FOLSOM DOUBLE TRACK PROJECT

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, Work Order No. 4 between the Sacramento Regional Transit District, therein referred to as "SacRT," and Paragon Partners Ltd., therein referred to as "Consultant," whereby Consultant agrees to provide right of way support services associated with extending 15 minute service to Historic Folsom Light Rail Station along the SacRT's Gold Line, as specified, for an amount not to exceed \$160,077.08, is hereby approved.

THAT, the General Manager/CEO or his designee is hereby authorized and directed to execute this Work Order No. 4.

STEVE MILLER, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Cindy Brooks, Assistant Secretary



STAFF REPORT

DATE: January 25, 2021
TO: Sacramento Regional Transit Board of Directors
FROM: Shelly Valenton, VP, Integrated Services and Strategic Initiatives
SUBJ: SOLE BRAND PROCUREMENT OF EXCHANGE ONLY LICENSES FROM SHI INTERNATIONAL CORP. UNDER THE EXISTING MICROSOFT ENTERPRISE ENROLLMENT AGREEMENT AND VOLUME LICENSING AGREEMENT

RECOMMENDATION

Adopt the Attached Resolution.

RESULT OF RECOMMENDED ACTION

Approving this action will allow SacRT to provide email addresses for all employees, including Operations staff, for emergency and other communications.

FISCAL IMPACT

The licenses would be purchased for a period extending until March 31, 2023, which is the remaining term of the existing Enterprise Enrollment Agreement.

The prorated cost for Fiscal Year 2021 (1/1/2021 – 6/30/2021) is \$36,060, and is included in the currently-approved operating budget; The cost for Fiscal Year 2022 is a total of \$72,120.00, and the cost for Fiscal Year 2023 is \$54,090.00.

DISCUSSION

When the shelter-in-place order was issued on March 17, 2020, it quickly became apparent that the Sacramento Regional Transit District's (SacRT's) existing information technology resources and productivity software were insufficient to support widespread remote working. SacRT's email software, Groupwise, was already at end of life and planned for replacement; the COVID-19 pandemic accelerated the need for replacement of the email system and the need for a complete office productivity suite of solutions for file sharing, remote collaboration and video calling, and document management to maintain SacRT's business operations during the pandemic.

By Resolution No. 20-03-0022, the Board delegated authority to the General Manager/CEO to approve and execute contracts over \$150,000 to the extent necessary to address the pandemic. Acting pursuant to that authority, Staff swiftly identified a purchasing cooperative through which SacRT could quickly obtain the necessary productivity software to continue SacRT's operations. SacRT Staff determined that only the Microsoft Office 365 product suite would meet SacRT's needs.

In 2019, the County of Riverside conducted a competitive solicitation for Licensing Solution Providers (LSP)(#RIVCO-2020-RFQ-0000048) for its Microsoft Enterprise Agreement No. 8084445. An LSP serves as an authorized reseller and intermediary to manage the relationship and licensing between the end-user entity and Microsoft and can also provide technical support and professional services for Microsoft products.

The solicitation was structured to allow any government entity in the state of California to participate as an “Enrolled Affiliate” and take advantage of the services and pricing offered for a 3-year period beginning on enrollment. Each proposed LSP specified a mark up or mark down on products and services from the Government-level pricing established by Microsoft.

After evaluation, in October 2019, the County of Riverside awarded LSP Agreements to 10 different responsive LSPs, including SHI International Corp. (SHI), that were deemed capable of providing the required services. Under the terms of the RFQ, once an LSP is selected by an Enrolled Affiliate, all other Microsoft products must be acquired through that LSP for the term of the Enterprise Enrollment Agreement with Microsoft unless all products are transferred to a new LSP.

SacRT requested proposals for the needed licenses and the required Groupwise data migration from a number of the selected LSPs, but only SHI timely provided a proposal. SHI had experience successfully migrating other agencies from the Groupwise platform and offered an accelerated time schedule for performing that work.

Acting under his delegated authority, the General Manager/CEO entered into an Enterprise Enrollment and Volume Licensing Agreement with Microsoft and SHI to acquire 500 Office 365 Licenses for a 3-year term for the amount of \$319,665, based on the pricing offered by SHI under Licensing Solution Provider Agreement No. PSA-001528. The Enterprise Enrollment Agreement allows the Online Services Manager (designated as the Senior Manager, Cybersecurity & IT Projects) to acquire additional licenses for previously-ordered products, subject to an annual “true-up”. Acting under the delegation and the terms of the Enterprise Enrollment Agreement, an additional 75 Office 365 user licenses have since been acquired from SHI to meet SacRT’s increased staff levels. Payment for these licenses will be made during the annual “true-up” process.

Historically, email addresses have not been provided to front-line operational staff. Approval is being requested at this time for procurement of 1000 Exchange Only licenses from Microsoft, through SHI, to support emergency notification and on-going operations, which will provide all departments with Microsoft Exchange email capability. This will also allow SacRT to pursue further business optimization opportunities through technology, including moving toward paperless processes and transactions. Staff evaluated alternative options for employee communications and determined that expansion of the existing agreement with SHI and Microsoft was the most cost-effective and efficient option.

Because SacRT is limited, based on the terms of the County of Riverside contract, to acquiring all Microsoft enterprise products through its existing LSP, no competition was sought for the acquisition of these additional products; however, as stated above, the applicable competition requirements were met in the original County of Riverside solicitation.

Staff recommends approving the sole brand procurement of the Exchange Only licenses and authorizing the General Manager/CEO, or his designee, to execute the documents necessary to procure 1000 Exchange Only licenses.

RESOLUTION NO. 21-01-0009

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

January 25, 2021

SOLE BRAND PROCUREMENT OF EXCHANGE ONLY LICENSES FROM SHI INTERNATIONAL CORP. UNDER THE EXISTING MICROSOFT ENTERPRISE ENROLLMENT AGREEMENT AND VOLUME LICENSING AGREEMENT

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the purchase of 1000 Microsoft Exchange Only licenses for an amount not to exceed \$162,270 from SHI, International Corp. pursuant to SacRT's existing Microsoft Enterprise Enrollment Agreement, Volume Licensing Agreement, and Licensing Solution Provider Agreement No. PSA-001528, for a term from January 1, 2021 to March 31, 2023, is hereby approved.

THAT, the General Manager/CEO or his designee is hereby authorized to execute any and all documents necessary to complete the acquisition of the specified licenses.

STEVE MILLER, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Cindy Brooks, Assistant Secretary



STAFF REPORT

DATE: January 25, 2021
TO: Sacramento Regional Transit Board of Directors
FROM: Cindy Brooks, Clerk to the Board
SUBJ: CHAIR AND VICE CHAIR FOR THE SACRAMENTO REGIONAL TRANSIT BOARD OF DIRECTORS FOR 2021

RECOMMENDATION

Motion to Approve.

RESULT OF RECOMMENDED ACTION

Provides for the selection of the Chair and Vice Chair for Calendar Year 2021.

FISCAL IMPACT

None as a result of this action.

DISCUSSION

SacRT's Enabling Act provides for the election of the Chair and Vice Chair at the first meeting in January of each year. Selection is done by a majority vote of the members of the Board.

On December 14, 2020, the SacRT Board of Directors adopted an intent motion to nominate Vice Chair Steve Miller as Chair, and Director Patrick Kennedy as Vice Chair of the SacRT Board of Directors for Calendar Year 2021.

At this time, the Board is being asked to formally nominate and elect the Chair and Vice Chair of the SacRT Board of Directors for Calendar Year 2021.



STAFF REPORT

DATE: January 25, 2021
TO: Sacramento Regional Transit Board of Directors
FROM: Cindy Brooks, Clerk to the Board
SUBJ: APPOINTMENTS TO BOARD AND COMMITTEES

RECOMMENDATION

Motion to Approve, and Chair Appointments to Boards and Committees

RESULT OF RECOMMENDED ACTION

Allows for the continued flow of information between SacRT and other jurisdictions.

- A. Motion: Appointing One Alternate Board Member to the Capitol Corridor Joint Powers Authority; and
- B. Motion: Appointing One SacRT Board Member to the San Joaquin Regional Rail Commission Stations/Development Committee; and
- C. Chair Appointment: Appointing One Board Member to the Elk Grove 2 x 2 Ad Hoc Committee; and
- D. Chair Appointment: Appointing One Board Member to the Real Estate Ad Hoc Committee; and
- E. Chair Appointment: Appointing One Board Member to the SacRT/Yolo County Transportation District Ad Hoc Committee.

FISCAL IMPACT

None as a result of these actions.

DISCUSSION

Capitol Corridor Joint Powers Authority (CCJPA)

The CCJPA is a partnership formed among six local transportation agencies for the purpose of administering and managing the operation of the Capital Corridor Rail Service as part of the California intercity passenger rail system. The members of this Board are Directors Howell and Miller, and alternates Director Kennedy with one vacant alternate position. The Board normally meets on the third Wednesday of February, April, June, September and November in the morning in various locations. SacRT Board members,

or their jurisdiction, who serve on this Board are compensated at a rate of \$100 per meeting, plus applicable expenses.

At this time, staff is requesting that the Board select an alternate to sit on the CCJPA.

San Joaquin Regional Rail Commission Stations/Development Committee

In 2018, the San Joaquin Regional Rail Commission created a 4-member Valley Rail Stations/Development Committee to facilitate the necessary decision-making authority to deliver the Valley Rail expansion project (expansion of the ACE from Lathrop to Ceres and Merced, and expansion of the ACE and San Joaquins to Natomas). The two rail expansion services are funded through SB1 and TIRCP. The committee evaluates how these service expansions will be implemented and later governed. The Commission has requested that one of the Committee members be solicited from SacRT's Board of Directors. The Commission is recommending that the appointed member have a history of working on passenger rail service and represent a jurisdiction in which a new facility will be built. No Alternates would be designated for the Committee.

One Board Member is needed to serve on this committee.

Ad Hoc Elk Grove 2 x 2 Committee

On September 14, 2020, an Ad Hoc Committee was created comprised of prior Chair (Steve Hansen) and Vice Chair (Steve Miller) with Director Howell as alternate, in order to discuss specific contract terms, generate new ideas, and arrive at consensus on an annexation agreement. Two members were appointed by the Elk Grove City Council (Pat Hume and Stephanie Nguyen) to serve on this 2 x 2 Committee.

At this time, Staff is requesting that the Chair appoint one member to fill the vacant position on the Committee to continue with these discussions.

Ad Hoc Real Estate Committee

On September 14, 2020, an Ad Hoc Committee was created comprised of prior Chair (Steve Hansen) and Vice Chair (Steve Miller), Directors Budge, Kennedy, Schenirer, and alternate Director Jennings to provide input and recommendations to the Board and SacRT staff for SacRT's Administrative Campus and other facilities.

At this time, Staff is requesting that the Chair appoint one member to fill the vacant position on the Committee to continue with these discussions.

SacRT/Yolo County Transportation District 2 x 2

In May 2020, prior Chair Hansen asked Vice Chair (Steve Miller) to join him in discussions with the Yolo County Transportation District about annexation. Two Board members from the Yolo County Transportation District (Chris Ledesma, Lucas Frerichs) participated in these discussion with the SacRT Chair and Vice Chair.

At this time, Staff is requesting that the Chair appoint one member to continue with these discussions.

Below is a summary of Board Member appointments. Attachment 1 provides a list of Committee schedules.

Board/Committee	Miller	Budge	Harris	Howell	Hume	Jennings	Kennedy	Nottoli	Schenirer	Serna	Valenzuela	
CCJPA	M			M			Alt.					Alt.
SPTCJPA		M						Alt.				
SJJPA					M			Alt.				
SJRRC/Development Committee												M
SacRT Retirement Board						Alt.**	M*					
Ad Hoc – Elk Grove	M			Alt.								M
Ad Hoc - Real Estate	M	M				Alt.	M		M			M
SacRT/YCTD Discussions	M											M

*Term expires 12/31/21

**Term expires 12/31/23; General Manager Li also serves on the Retirement Board

Red indicates a replacement is needed.

BELOW IS INFORMATION ON COMMITTEE APPOINTMENTS THAT DO NOT REQUIRE ANY CHANGES AT THIS TIME.

Sacramento-Placerville Transportation Corridor Joint Powers Authority (SPTCJPA)

The SPTCJPA was formed to serve the mutual interest of member agencies to preserve the Southern Pacific Placerville Railroad right of way as a transportation corridor. Director Budge currently serves as the Representative on this Authority. Director Nottoli currently serves as alternate on this Authority. There are no term limits to this appointment. The JPA Agreement requires that “one director and one alternate shall be current members of the District Board of Directors”. This Authority meets 4 times per year (February, May, August and November). The Board meets quarterly and SacRT’s representative, (or their appointing jurisdiction), receives \$100 per meeting.

San Joaquin Joint Powers Authority (SJJPA)

The San Joaquin Joint Powers Authority’s (SJJPA) purpose is to plan, develop, and implement policy to administer and manage the operations, funding, improvements, negotiations, and marketing of the San Joaquins. The SJJPA is responsible for coordinating with and advocating for rail improvements and operating strategies with state and federal agencies. The SJJPA develops procedures for and undertakes the selection of a Managing Agency to run the day-to-day operations of the San Joaquins. Director Hume serves as SacRT’s member representative and Director Nottoli as the member alternate. The JPA meets bi-monthly at varying locations through the State.

Retirement Boards (5)

In 2014, the Retirement Boards revised their Bylaws to create 4-year terms for each of the members. Chair Kennedy appointed himself to the Retirement Board on 1/28/19 and assumed Director Morin's term that expires on December 31, 2021. Director Jennings and General Manager Li's terms will expire on 12/31/23. When a term expires or is vacated, the Chair of the Board of Directors needs to appoint a Management Staff Member or Board Member to assume the seat of the expired term. A Management member is defined as a Board member or a member of SacRT's Management staff.

Each Retirement Board (ATU, IBEW, OE3, AFSCME, and MCEG) consists of 2 members and an alternate appointed by the unions, and two members and an alternate appointed by the SacRT Board Chair. For 2020, the Retirement Boards have adopted a meeting schedule in the months of February, March, April, June, July, September, October and December to review the performance of the SacRT Retirement system's investments, and Retirement Plan fund managers, as well as to approve disability retirements as needed. The meetings are held from 9:00 a.m. - Noon.

Attachment 1

BOARD AND COMMITTEE ADOPTED 2021 CALENDAR SCHEDULES
Highlight indicates conflicting dates

Entity	Monday	Wednesday	Friday
Capitol Corridor JPA		February 17 April 21 June 16 September 15 November 17 10:00 – 12:00*	
San Joaquin JPA			January 22 March 26 May 21 July 23 September 24 November 19 9 – 11 a.m.*
Sacramento Placerville TCJPA	February 1 May 10 9:30 a.m.		
Retirement Board (SacRT)		February 17 March 10 April 28 June 9 July 28 September 8 October 27 December 8 9:00 - Noon	
San Joaquin Regional Rail Commission Stations/Development Committee* Various Day/Time			
Ad Hoc Committees & YCTD Discussions (All) Varies Day/Time			

*Requires Travel Time outside of the City of Sacramento when not being held as a virtual meeting.

STAFF REPORT

DATE: January 25, 2021
TO: Sacramento Regional Transit Board of Directors
FROM: Henry Li, General Manager/CEO
SUBJ: GENERAL MANAGER'S REPORT

RECOMMENDATION

No Recommendation — For Information Only.

2020 Caltrans Excellence in Transportation Award on Public Awareness

Presentation

SacRT Meeting Calendar

Regional Transit Board Meeting

February 8, 2021
SacRT Auditorium / Webconference
5:30 P.M

Quarterly Retirement Board Meeting

February 26, 2021
SacRT Auditorium / Webconference
9:00 A.M.

Mobility Advisory Council Meeting

February 4, 2021
SacRT Auditorium / Webconference
2:30 P.M.